



**Rental Agreement**

**White's Bay Cottage**  
6685 White's Bay Rd. South  
Henderson, NY 13651

Hello!

We're pleased you've chosen White's Bay Cottage for your vacation rental. Please complete and sign both pages of this form and scan/email to [sgriggs928@me.com](mailto:sgriggs928@me.com) or mail the form along with your 50% rental deposit check to:

**Sharon Griggs**  
**PO Box 675982**  
**Rancho Santa Fe, CA 92067**

**Rental Contact Information:**  
Sharon Griggs  
Phone: 858-945-5982 (Pacific Time)  
Email: [sgriggs928@me.com](mailto:sgriggs928@me.com)

Janis Griggs (**Local Contact Only**)  
Phone: (571) 276-9551 (Eastern Time)

**Renter Information (Please type or Print):**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Alternate Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**# of Guests: Adults \_\_\_\_\_ Children \_\_\_\_\_**

**Check-in Date:** \_\_\_\_\_ **(after 3 pm)**    **Check-out Date:** \_\_\_\_\_ **(before 10 am)**

The rent is \$1100 per week which includes a cleaning fee. Weeks run from Saturday to Saturday. Off Season Rate (June 1 - 28 and September 8 - 30) is \$800 per week.

1. A deposit of half the rental amount in the form of a certified check\* reserves your dates.  
*Please be sure of your dates. Cancellations within 60 days of the rental date will forfeit the deposit unless we are able to find another approved renter for the time you reserved. In that case, a \$50 processing fee will be retained, and the remainder of your deposit will be returned to you.*
2. The balance of the rental amount, plus a **\$400 security deposit**, are due in the form of two (2) separate certified checks\* at least 2 weeks before check-in date.  
*The security deposit check will be returned intact if there are no damages to the premises or furnishings and nothing is found to be missing from the cottage.*

*\*If you've rented with us before, you may pay with a personal check.*

**Please note: Dogs and other pets are NOT allowed in the cottage under any circumstances.**

We'll be back in touch with you three weeks prior to your arrival to remind you about the remaining rental balance and the security deposit. At that time, we'll also provide you with instructions on how to access the cottage. Signing this page indicates your agreement with the above terms.

Signed \_\_\_\_\_

Date \_\_\_\_\_



## Cottage Rules

Welcome!

Please review the Cottage Rules below, which we've developed to protect your comfort and safety, as well as that of our neighbors.

- Check-in time is after 3 PM. Check out time is before 10 AM.
- Smoking is prohibited on the premises. **This is a non-smoking unit.**
- No candles, flames or fires are permitted, other than the gas stove and the outside grill.
- Instructions regarding the handling of trash and laundry will be available in the cottage upon your arrival.
- No more than six occupants are allowed to occupy the unit.
- The cottage must be locked each time you leave to protect all property.
- Water and septic at the cottage are provided via a well and septic system.
  - The mineral content in the water is high and the well water may have an odor. This is natural; the well water has been tested and is treated for safety.
  - The septic system is very effective; however, it will malfunction if inappropriate material is flushed. Please do not flush any trash (e.g., feminine products, diapers, wipes) other than toilet paper down the toilet.
- Upon departure, please lock the doors and leave the key on the kitchen counter.
- **Quiet Time** is from 10pm to 7am as a courtesy to the neighbors.
- Owner is not responsible for any accidents, injuries or illnesses which occur on the premises.
- Owner is not responsible for any loss of guests' belongings or valuables.

By accepting and signing this reservation, it is agreed that the renters assume the risk of any harm arising from their own use of the premises, or any harm to anyone they invite to use the premises.

Thanks, and have a great vacation!

*Sharon and Janis Griggs*

Signature acknowledges that the above rules have been reviewed and accepted.

Signed \_\_\_\_\_

Date \_\_\_\_\_